



To All Valued Customers,

We hope that this message finds you and your family safe and free from the threat of COVID-19.

Earlier this week we have made a promise to stay in service but sadly, the pandemic situation has evolved rapidly since then. The "Safer at Home" order was issued out by the State Government last night, requiring all non-essential business to close for one month.

To comply with the public order, Poundex will temporarily cease operations starting Monday March 23rd. This closure is expected to last through April 19th, 2020.

We as an industry is facing immense challenges now, and foreseeably in the future too from the economic impacts of COVID-19. Though we have faith that when things take a turn for the better, Poundex will come back stronger than ever to serve you again.

A handwritten signature in dark ink, appearing to read "Susan Chen".

Susan I. Chen
CEO
Poundex Associates Corporation